

1. Sweep the floor
2. Spot mop or wipe any sticky areas on the floor
3. Spot wipe any food or dirt on the cabinets, drawers, or front of dishwasher and oven
4. Wipe off the countertops
5. Wipe off the stovetop
6. Put appliances in their proper place
7. Be sure that all dishes are dried and put away
8. Be sure that all food is properly put away
9. Tidy front of refrigerator, spot clean if necessary
10. Put dirty towels into laundry



Washing dishes for 2 persons (3 persons if there are lots of dishes)

1. Rinser- Prepare a place (rack or drying mat) to put clean dishes
2. Washer- Wash both sides of sink and rinse clean
3. Rinser- Be sure that dishes have been brought to the sink, properly scraped, and rinsed if necessary, then neatly stack them to the right of the sink for the washer.
4. Washer- Fill right side of sink with warm soapy water
5. Washer- Put dishes into dishwater (except those that don't fit, be sure to soak pans prior to attempting to wash them)
6. Washer- scrub and wash dishes as appropriate, then place neatly into the left side of sink for rinser
7. Rinser- Rinse completely and place on drying towel or rack. (If there is not enough room for all dishes, enlist a dish dryer to dry and put away dishes when dishwashing starts.)
8. Washer- When all dishes have been washed, wash out sink then wipe down faucet, nearby counters, and behind sink. When clean, towel dry counters and behind sink.
9. Rinser- When rinsing is done, hand dry dishes and put them away.
10. Washer- Assist rinser in drying and putting away dishes.
11. Only use dishwasher when dishes are excessive, such as with company.

